



Bonner County

Board of Commissioners

Dan McDonald

Steve Bradshaw

Jeff Connolly

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

November 1, 2022 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, November 1, 2022, the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners McDonald, Connolly & Bradshaw present. Commissioner McDonald called the meeting to order at 9:00 a.m. The Invocation was presented by Mark Hammer and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner Connolly made a motion to adopt the order of agenda presented. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

PUBLIC COMMENT –

None

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for October 25, 2022
- 2) Plats for Approval: Clark Fork River Ranch Estates File #MLD0081-22, Replat of Lot 2 Gentle Pines Subdivision File #MLD0083-22
- 3) Liquor Licenses: Ice House Pizzeria, Hope, ID; Ardy's Café, Coolin, ID; Cabinet Mountain Bar & Grill, Clark Fork, ID, 74 Main St, Priest River, ID; The Hydra, Sandpoint, ID; Farmhouse Kitchen BBQ, Ponderay, ID; Floating Restaurant, Hope, ID; 219 Lounge, Sandpoint, ID; 113 Main, Sandpoint, ID; Jalapeno's Mexican Restaurant, Sandpoint, ID; Trinity at City Beach, Sandpoint, ID; Monarch Market, Clark Fork, ID; Travel America Plaza, Sagle, ID; Walmart #2485, Ponderay, ID; 7B Lanes, Sandpoint, ID; Puccis Pub, Sandpoint, ID; Bab's Pizzeria, Sandpoint, ID; Squeeze Inn, Clark Fork, ID; Chevron Downtown, Sandpoint, ID; Express Lane, Sandpoint, ID; Chevron at the Bridge, Sandpoint, ID; Mitchell's Harvest Foods, Priest River, ID; Peck Landscape Supplies Farm Store, Sagle, ID

Commissioner Bradshaw made a motion to approve the Consent Agenda as presented. Commissioner Connolly seconded the motion. All in favor. The motion passed.

CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY22 Claims Batch #28 \$153,617.01 & Demands in Batch #28 \$15,734.07; **Totaling \$169,351.08**

Claims Batch #28	
General Fund	\$ 2,747.50
Road & Bridge	\$ 20,592.92
Airport	\$ 21,913.95

District Court	\$	7,515.96
Revaluation	\$	1,049.00
Solid Waste	\$	2,093.02
Tort	\$	5,305.00
Parks & Recreation	\$	253.88
Justice Fund	\$	12,953.75
Waterways	\$	468.60
Grants	\$	78,723.43
Total	\$	153,617.01

Claims Batch #28		
Demands	\$	15,734.07

Commissioner Connolly made a motion to approve payment of the FY22 Claims and Demands in Batch #28 Totaling \$169,351.08. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding FY23 Claims Batch #2 \$708,878.92 & Demands in Batch #2 \$486,980.00; Totaling \$1,195,858.92

Claims Batch #2		
General Fund	\$	84,575.59
Road & Bridge	\$	151,016.66
Airport	\$	917.97
Elections	\$	2,636.70
Drug Court	\$	250.00
District Court	\$	42.50
911 Fund	\$	41,494.30
Health District	\$	126,887.75
Revaluation	\$	1,212.29
Solid Waste	\$	118,976.17
Tort	\$	23,275.00
Weeds	\$	1,673.49
Parks & Recreation	\$	66.48
Justice Fund	\$	85,790.67
Priest Lake Snowmobile	\$	1,060.04
Waterways	\$	11,822.23
Grants	\$	55,076.08
Self Insured Medical	\$	105.00
Auditors Trust	\$	2,000.00
Total	\$	708,878.92

Claims Batch #2		
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Demands	\$	486,980.00
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Commissioner Bradshaw made a motion to approve payment of the FY23 Claims and Demands in Batch #2 Totaling \$1,195,858.92. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 3) Action Item: Discussion/Decision Regarding FY23 EMS Claims Batch #2 \$64,684.20; **Totaling \$64,684.20**

EMS Claims Batch #2		
Ambulance District	\$	64,684.20

Commissioner Connolly made a motion to approve payment of the FY23 EMS Claims in Batch #2 Totaling \$64,684.20. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

ROAD & BRIDGE – Jason Topp

- 1) Action Item: Discussion/Decision Regarding Grader Lease Purchase Agreement, Columbia Bank; **\$332,603.00**

Commissioner Bradshaw made a motion to approve entering into the Lease/Purchase agreement with Columbia Bank and to sign the lease accordingly for one (1) John Deere Model 772GP 6x6 grader for the sum of \$332,603.00 with an annual interest rate of 4.55% for a total of Five annual payments of \$31,297.00. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding Snowplowing Contracts, Hope Peninsula and Glengary Bay Road

Commissioner Connolly made a motion to approve the two snowplowing contracts for Weekend Hoe and John Pipkin for the winter of 2022-2023. Contracts funded from 002-8680, Snowplowing. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

SOLID WASTE – Bob Howard

- 1) Action Item: Discussion/Decision Regarding Solid Waste Improvements Project, Revised Engineering Agreement; **\$147,000.00**

Commissioner Bradshaw made a motion to approve the Owner-Engineer Agreement allowing Great West to move forward with the revising and rebidding the Solid Waste Improvements project. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding FY22 Budget Adjustment, Unanticipated Revenue; **Resolution**

Commissioner Connolly made a motion to approve Resolution #2022-87 Solid Waste Budget revision and authorize the Clerk to open the budget and increase line item 02380-7350 in the amount of \$554,135.99 from unanticipated revenues. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

WEEDS – Chase Youngdahl

- 1) Action Item: Discussion/Decision Regarding Destruction of Records; **Resolution**

Commissioner Bradshaw made a motion to approve Resolution #2022-89 authorizing the destruction of herbicide application records and cost share grant records as requested. Commissioner Connolly seconded the motion. All in favor. The motion passed.

HUMAN RESOURCES – Cindy Binkerd

- 1) Action Item: Discussion/Decision Regarding Request to Recruit, Three Positions

Commissioner Connolly made a motion to approve commencing with recruitment for Detention Officer Community Services, Detention Manager and Assistant Director, all for Justice Services effective November 1, 2022. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding Third Party Administrator Agreement, PacificSource

Commissioner Bradshaw made a motion to approve the Third Party Administrator Service agreement with Pacificsource to service as the health plan TPA beginning 10/1/2022, effective November 1, 2022. Commissioner Connolly seconded the motion. All in favor. The motion passed.

PLANNING – Swati Rastogi

- 1) Action Item: Discussion/Decision Regarding Intergovernmental Agreement for Development Impact Fee Collection, Spirit Lake Fire Protection District

Commissioner Connolly made a motion to approve the Intergovernmental Agreement between the County and Spirit Lake Fire Protection District for the collection and expenditure of development impact fees until either the county or Spirit Lake Fire Protection District terminate the agreement. I further move to authorize the Chair to sign the agreement. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

RISK MANAGEMENT – Christian Jostlein

- 1) Action Item: Discussion/Decision Regarding 2022-2023 Stop Loss Policy Renewal, Traveler's Insurance; \$20,000.00

Commissioner Bradshaw made a motion to approve the purchase for the Travelers Stop Loss Policy, bought from Redman Insurance for Bonner County for the period of October 1, 2022 through September 30, 2023. The cost of the renewal will be \$20,000. Commissioner Connolly seconded the motion. All in favor. The motion passed.

BOCC – Jessi Reinbold

- 1) Action Item: Discussion/Decision Regarding Letter of Support, Aquatic Invasive Species Watercraft Inspection Stations

Commissioner Connolly made a motion to approve the Letter of Support for the Watercraft Inspection Program. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

Commissioner McDonald recessed the meeting at 9:24 a.m.

Commissioner McDonald reconvened the meeting at 9:31 a.m.

EXECUTIVE SESSION – Human Resources

- 1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring and § 74-206 (1) (B) Personnel
Action Item: Discussion/Decision Regarding Hiring and Personnel

At 9:31 a.m. Commissioner Bradshaw made a motion to go into Executive Session under § 74-206 (1) (A) Hiring and Idaho Code § 74-206 (1) (B) Personnel. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw – Aye. All in favor. The motion passed.

The meeting was reconvened at 9:50 a.m.

EXECUTIVE SESSION

- 1) Executive Session under Idaho Code § 74-206 (1) (F) Litigation
Action Item: Discussion/Decision Regarding Mediation Agreement
Action Item: Discussion/Decision Regarding Litigation, Planning

At 9:50 a.m. Commissioner Connolly made a motion to go into Executive Session under Idaho Code § 74-206 (1) (F) Litigation. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. Commissioner Bradshaw – Aye. All in favor. The motion passed.

The meeting was reconvened at 10:37 a.m.

Commissioner Connolly made a motion to approve the agreement to mediate with Mark Lyons. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

Commissioner Bradshaw made a motion to reconsider file MLD0084-22 for the limited purpose's of conflict investigation. Commissioner Connolly seconded the motion. All in favor. The motion passed.

Commissioner McDonald adjourned the meeting at 10:38 a.m.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,
Emergency Meetings and Hearings held during the week of October 25, 2022 – October 31, 2022
Copies of the complete meeting minutes are available upon request.


On Wednesday, October 26, 2022 Assistance was held pursuant to Idaho Code §74-204 (2). The following Files were Approved: 2023-5050-1.

On Tuesday, October 25, 2022 a Road & Bridge Workshop was held pursuant to Idaho Code §74-204 (2).

On Wednesday, October 26, 2022 a Planning Hearing was held pursuant to Idaho Code §74-204 (2). Commissioner Connolly made a motion to continue this file to a date certain, November 9, 2022 for the applicant to obtain the discussed information, a letter from IDL and valuation. Commissioner seconded the motion. All in favor. The motion passed. Commissioner Bradshaw made a motion to approve this petition, FILE #VS0002-22, to vacate a portion of Harris Ave., finding that it is in accord with Idaho Code §40 as enumerated in the foregoing conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the findings of fact and conclusions of law as set forth in the Staff Report (or as amended during this meeting) and direct planning staff to draft written findings and conclusions to reflect this motion and transmit to all interested parties. The action that could be taken to obtain the vacation is to complete the Conditions of Approval as adopted. This action does not result in a taking of private property. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. Commissioner Bradshaw – Aye. The motion passed. Commissioner made a motion to approve resolution #2022-88 vacating a portion of Harris Ave. located as shown on the submitted site plan and legal description. Commissioner seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. Commissioner Bradshaw – Aye. The motion passed. Commissioner Connolly made a motion to approve this project, FILE ZC0014-22, requesting a zone change from Agricultural/ Forestry-20 to Agricultural/ Forestry-10, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the findings of fact and conclusions of law as set forth in the Staff Report (or as amended during the hearing) and direct planning staff to draft written findings and conclusions to reflect this motion, have Chairman sign, and transmit to all interested parties. This action does not result in a taking of private property. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. Commissioner Bradshaw – Aye. The motion passed. Commissioner Bradshaw made a motion to remove the development agreement as part of this file based upon the discussion in the hearing. Commissioner Bradshaw seconded the motion. All in favor. The motion passed. Commissioner Connolly move to approve an Ordinance of Bonner County, Idaho, the number to be assigned, citing its authority, and providing for the amendment of the Official Zoning Map of Bonner County by the reclassification of lands located in Section 8, Township 58 North, Range 1 West, Boise Meridian, Bonner County, Idaho from Agricultural/ Forestry-20 to Agricultural/ Forestry-10, and providing for an effective date. I further move to authorize the Chair to sign the official supplementary zoning map upon publication of the ordinance.

Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. Commissioner Bradshaw – Aye. The motion passed. Commissioner Connolly made a motion to continue this hearing to a date certain, November 3, 2022 at 1:00 p.m. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. Commissioner Bradshaw – Aye. The motion passed.

ATTEST: Michael W. Rosedale



Dan McDonald, Chairman

11/8/22

Date

By 

Deputy Clerk

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